

Overview and Scrutiny Committee Decision Statement

Meeting: 19 June 2023
 Agenda/Minutes: [Overview and Scrutiny Committee 19 June 2023](#)
 Chair: Councillor Charlotte Cane

Summary of decisions taken at this meeting:

Item	Topic	Decision [None of the decisions below are Key Decisions]
1.	Apologies for Absence	Apologies were received from Cllr Maureen Davis substituted by Cllr Elisabeth Sennitt Clough and Cllr Michael Atkins substituted by Cllr Anna Bradnam.
2.	Election of Chair	Cllr Charlotte Cane was appointed as Chair for the ensuing year.
3.	Election of Vice Chair	Cllr Andy Coles was appointed as Vice-Chair for the ensuing year.
4.	Declarations of Interest	No declarations of interest were made.
5.	Public Questions	There were no public questions
6.	Minutes of the Previous Meeting and Action Log	The minutes of the meeting held on 20 March 2023 were approved as a correct record and the Action Log was noted.
7.	Co-Option of Independent Member	RESOLVED 1 Consider the co-option of an independent member (and substitute) from a Constituent Council. Following consideration Committee decided against co-option of an Independent Member at the current time, reserving the right to do so in the future.
8.	Delivering Scrutiny Function	RESOLVED 1 Option A be supported, noting the need to maximise the use of limited Member capacity and availability 2 Officers develop an implementation plan and work programme proposals for the delivery of Option A to be considered at the July OSC meeting, with the intention that they be implemented following that meeting 3 An Access to Information Protocol that reflects matters raised in the scrutiny workshop, as well as the review of governance, and best practice, be brought for consideration to the July OSC meeting and the Combined Authority Board meeting 4 An analysis of required officer support for the delivery of Option A be undertaken and reported to the Independent Improvement Board, along with a proposal to strengthen officer support to the scrutiny function, noting future English Devolution Accountability Framework requirements 5 OSC recommend to the Combined Authority Board that the Combined Authority commit to developing a 6–12 month Forward Plan 6 Ways of working between Board and Thematic Committees and the Scrutiny function be developed to drive

		<p>opportunities for early OSC involvement in key decision-making and strategy development</p> <p>7 The Improvement Plan Highlight Report be presented to each informal meeting scheduled for review to help direct focus and challenge at subsequent OSC meetings</p>
9.	Implementing the Combined Authority's Corporate Strategy and Business Plan	<p>RESOLVED</p> <p>1 To note progress made in implementing the Combined Authority's (CA's) Corporate Strategy and Business Plan.</p>
10.	Interim Performance Management Framework	<p>RESOLVED</p> <p>1 To note progress to develop and implement an interim performance management framework and a performance management framework.</p>
11.	Improvement Framework Report	<p>RESOLVED</p> <p>1 Note the progress against stated areas of improvement identified by the External Auditor in June 2022 and Best Value Notice received in January 2023 as reported to the CA Board on 31 May 2023.</p> <p>2 Note the reframed improvement plan agreed by the CA Board at its meeting on 31 May 2023.</p> <p>3 Note the observations of the Independent Improvement Board held on 22 May 2023.</p> <p>4 Note the proposed RAG rating methodology to measure progress of improvement activity against the agreed reframed Improvement Plan.</p> <p>5 Note the progress to the appointment of Chair, Independent Improvement Board.</p>
12.	Combined Authority Forward Plan	<p>RESOLVED</p> <p>1. The Committee noted the Forward Plan</p>
13.	Draft Work Programme	<p>RESOLVED</p> <p>1. The Committee noted the existing work programme and requested that officers develop the example work programme at appendix 2 to align with the agreed way forward discussed earlier in the meeting and bring this back to the July meeting for the Committee to review</p>
14.	Date of next meeting	24 July 2023, 11am